

M I N U T E S

ADMINISTRATIVE WORKSHOP
SOUTH PASADENA, FLORIDA

TUESDAY, JANUARY 21, 2025
COMMISSION CHAMBERS - 9:00 A.M.

Mayor Penny called the meeting to order at 9:00 A.M. All participated in the pledge to the flag.

ROLL CALL: COMMISSIONERS BEN THOMAS, LYNDA THOMPSON, THOMAS REID, VICE MAYOR GAIL NEIDINGER, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

The topics scheduled for discussion were Firefighters' Pension Board Appointments and Hurricane Recovery Update.

The first topic for discussion was Firefighters' Pension Board Appointments.

City Clerk Lewis spoke regarding the Firefighters' Pension Board. She reported that the City appoints two members to the Board and the terms for those members have recently ended. She explained that Richard O'Connor has expressed interest in being reappointed but Thomas McFadden does not wish to be reappointed so a vacancy has been created. She questioned if the Commission would like to pursue reappointing Richard O'Connor and solicit applications for Mr. McFadden's seat.

Discussion ensued regarding the Firefighters' Pension Board.

The consensus of the Commission was to pursue reappointing Richard O'Connor to the Firefighters' Pension Board and to solicit applications to fill Mr. McFadden's seat.

The next topic for discussion was Hurricane Recovery Update.

Public Works Director Shimko spoke about hurricane recovery. He discussed the replacement of landscaping and reported that debris removal processes are complete.

Public Safety Director Mixson spoke regarding the post-hurricane comfort station. He explained that the City received an invoice for the comfort station that was activated following Hurricane Helene. He said that staff is working to pursue having the City

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reimbursed for the expense. He noted that the comfort station activated after Hurricane Milton was part of a state mission.

Chief Mixson spoke regarding the purchase of a high water vehicle. He stated that there are a few places to purchase such vehicles but it is difficult to get bids in line with the City's purchasing policy. He stated that the vehicles are used, refurbished military vehicles so the specifications are not likely to be exactly the same from vendor to vendor.

Finance Director Graham spoke regarding the City's purchasing policies. He suggested that the Commission agree to waive the bid process due to the specific nature of the purchase. He noted that staff could pursue quotes instead of bids.

Discussion ensued regarding the purchase of a high water vehicle.

The consensus of the Commission was to request quotes for obtaining the high water vehicle and to discuss the purchase again at a future meeting.

Community Improvement Director Sullivan reported that two permit technicians were sent by the State to assist her department. She noted that the department's new public hours are working well and staff is working to address the increased permitting activity.

Discussion ensued regarding local storm recovery projects and repairs to commercial facilities.

City Clerk Lewis spoke regarding the storm damage to City Hall and reviewed a previously distributed handout (attached to Minutes as Exhibit A). She reported that staff is reviewing the City's options including repairing the first floor, leaving the first floor unfinished and not modifying the building, and leaving the first floor unfinished and adding upper floors. She said that Wannemacher Jensen submitted a proposal to conduct a study on the building to assist the City in determining how to move forward.

Discussion ensued regarding the damage to City Hall.

The consensus of the Commission was approve the proposal from Wannemacher Jensen through Task 4.

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There being no further discussion, the meeting was adjourned at
9:43 A.M.

Arthur Penny

Arthur Penny, Mayor

ATTEST:

Carley Lewis

Carley Lewis, City Clerk
01-21.25a

**DIGITALLY SIGNED COPY.
TO VIEW ORIGINAL SIGNED MINUTES,
PLEASE CONTACT THE CITY CLERK'S OFFICE.**